



BOSTON COLLEGIATE CHARTER SCHOOL

School Counselor
2023-2024

We are looking for a personable, thoughtful, and relationships-focused School Counselor.
This position reports to the Chief Student Support Officer.

OUR MISSION

The mission of Boston Collegiate Charter School is simple yet ambitious: to prepare each student for college. We offer an academically rigorous college preparatory curriculum for 700 students in fifth through twelfth grades. 100% of our graduates have been accepted to college; the majority of them will be the first in their families to complete a college degree.

OUR VISION

All Boston Collegiate students will graduate empowered to choose their own directions, with options aligned with their passions and interests and with the critical thinking capability to choose wisely. They will be equipped not only to go to college, but to thrive there. They will have the skills and the leadership mindsets necessary to make an impact in their communities and beyond. To achieve this vision of our graduates, Boston Collegiate will be a leading school in academically rigorous, equitable, and inclusive educational practices in Boston. Boston Collegiate will create opportunities for each student to thrive and cultivate the unique talents that each student brings. Boston Collegiate will be a beacon of the twin pillars of scholarship and belonging, and thus a national model for what integrated education can look like at its best.

OUR STRATEGIC FOCUS AREAS

Boston Collegiate is striving to be an anti-racist school that knows that every student should feel seen and heard in who they are and have access to an excellent education. Boston Collegiate is committed to the long term work of dismantling systems of oppression and inequity in our community. Please refer to our [2020/2023 DEI Strategic Plan](#).

JOB DETAILS

As a strong candidate for our position, you would be responsible for...

Roles and Responsibilities:

- Providing crisis intervention services as needed on issues including self-harm and suicidality, abuse and neglect, and responding to grief and loss;
- Serving as a liaison between the school and outside service providers (including therapists, doctors and DCF);
- Supporting student reentry and acclimation following external placements;
- Designing, coordinating and monitoring behavior intervention plans such as BIPs, FBAs, as well as supporting the RTI process;
- Supporting grade level teams with students, offering observational and in-the-classroom support to best meet the needs presented;
- Providing periodic professional development to grade level teams in order to better meet the needs of students;
- Meeting on a scheduled basis with students, maintaining up-to-date notes and treatment plans for students seen for counseling, and regularly assessing student progress toward internally-developed benchmarks, as needed;

Compliance:

- Updating documentation and maintaining records of student progress to inform team meetings, including conversations with families, grade level meetings, and IEP team meetings;
- Supporting the documentation process before and after IEP meetings;
- Participating in IEP team meetings, including presenting progress information, as needed;
- Creating goals, benchmarks and strategies for the progress of or remediation of students according to established deadlines and with data and evidence culled from sessions, observations, and communication with grade-level teams, as needed;
- Monitoring students' progress toward their IEP goals and ensuring collection of data and evidence to support progress towards goals in order to re-write goals as students make progress, as needed;
- Submitting goals and progress reports, as needed;

Communication:

- Communicating regularly and effectively with Director of Student Support, Principals, and Deans of Students;
- Maintaining contact (via phone, email, and in-person meetings) with families of students on counseling list regarding their children's progress;
- Meeting with content area teachers on a regular basis to track the progress of students and to communicate successful strategies for supporting these students; and

- Attending Student Support department meetings.

In addition, strong candidates for positions at Boston Collegiate will...

Diversity, Equity, and Inclusion

- speak authentically about the imperative for diversity, equity, and inclusion in schools;
- be committed to learning about and practicing anti-racist work;
- recognize how your identity impacts your teaching;
- be committed to practicing restorative justice when it comes to building relationships and misbehaviors in the classroom;

Be able and willing to

- communicate and collaborate with colleagues, students, and families;
- actively contribute to the school and your position-based teams;
- consistently hold students accountable to academic and behavioral expectations;

Believe

- in the school's core values of: scholarship, belonging, passion, responsibility, and integrity;
- that all students have strengths and gifts to share as well as growth areas to be honed by their educators;
- that you will grow as an educator best when you are held to high expectations for rigor, relationships, and relevance; and
- in the importance of feedback in the pursuit of continuous improvement;

ADDITIONAL QUALIFICATIONS

- Candidates should have a clinical treatment background
 - Candidates must hold a LICSW or LMHC certification or a school adjustment counselor certification
 - a minimum of two years' experience working directly with adolescents
 - a minimum of two years' experience in an urban setting
 - bilingualism in Spanish preferred, but not required
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JOIN OUR TEAM

To learn even more about working at Boston Collegiate Charter School, please visit our open positions via PDF, posted [on our website](#). To formally apply, visit <https://forms.gle/U1knBekeNFfTs55u6>. No telephone or email inquiries, please.

Boston Collegiate is an equal opportunity employer. Accordingly, we make employment decisions without regard to race, color, religion, national origin, age, gender, gender identity, sexual orientation, veteran status, genetic information, disability or any other classification protected by applicable local, state or federal law. Boston Collegiate is committed to building a supportive and inclusive workplace that reflects the diversity of Boston.