



BOSTON COLLEGIATE CHARTER SCHOOL

We are looking for a compassionate, understanding, and trustworthy Upper School Counselor. This position reports to the Chief Student Support Officer.

OUR MISSION AND VISION

The mission of Boston Collegiate Charter School is simple yet ambitious: to prepare each student for college. We offer an academically rigorous college preparatory curriculum for 700 students in fifth through twelfth grades. 100% of our graduates have been accepted to college; the majority of them will be the first in their families to complete a college degree.

All Boston Collegiate students will... graduate empowered to choose their own directions, with options aligned with their passions and interests. They will be equipped not only to go to college, but to thrive there, and they will possess the leadership skills and mindsets necessary to make an impact in their communities and the world.

To achieve this vision of our graduates, Boston Collegiate will... be academically rigorous, equitable, and inclusive. Boston Collegiate will create opportunities for each student to thrive and will cultivate curiosity, empathy, and the unique talents that each student brings. Boston Collegiate will be a beacon of the twin pillars of scholarship and belonging, and thus a national model for what integrated education can look like at its best.

OUR STRATEGIC PLAN

Boston Collegiate's strategic plan responds to urgent issues in education, builds institutional resilience, and positions Boston Collegiate to lead as an equitable and integrated school. Pursuit of these ambitious goals will ensure that our students can continue to access the exceptional instruction, customized resources, and enriching extracurriculars that will enable them to thrive in school, in college, and beyond. Read here to learn more about our [2023/2026 Strategic Plan](#).

JOB DETAILS

Roles and Responsibilities:

- Providing crisis intervention services as needed on issues including self-harm and suicidality, abuse and neglect, and responding to grief and loss;
- Serving as a liaison between the school and outside service providers (including therapists, doctors and DCF);
- Supporting student reentry and acclimation following external placements;
- Designing, coordinating and monitoring behavior intervention plans such as BIPs, FBAs, as well as supporting the RTI process;
- Supporting grade level teams with students, offering observational and in-the-classroom support to best meet the needs presented;
- Providing periodic professional development to grade level teams in order to better meet the needs of students;
- Meeting on a scheduled basis with students, maintaining up-to-date notes and treatment plans for students seen for counseling, and regularly assessing student progress toward internally-developed benchmarks, as needed;

Compliance:

- Updating documentation and maintaining records of student progress to inform team meetings, including conversations with families, grade level meetings, and IEP team meetings;
- Supporting the documentation process before and after IEP meetings;
- Participating in IEP team meetings, including presenting progress information, as needed;
- Creating goals, benchmarks and strategies for the progress of or remediation of students according to established deadlines and with data and evidence culled from sessions, observations, and communication with grade-level teams, as needed;
- Monitoring students' progress toward their IEP goals and ensuring collection of data and evidence to support progress towards goals in order to re-write goals as students make progress, as needed;
- Submitting goals and progress reports, as needed;

Communication:

- Communicating regularly and effectively with Director of Student Support, Principals, and Deans of Students;
- Maintaining contact (via phone, email, and in-person meetings) with families of students on counseling list regarding their children's progress;
- Meeting with content area teachers on a regular basis to track the progress of students and to communicate successful strategies for supporting these students; and
- Attending Student Support department meetings.

QUALIFICATIONS

- Candidates should have a clinical treatment background
- Candidates must hold a LICSW or LMHC certification or a school adjustment counselor certification
- a minimum of two years' experience working directly with adolescents
- a minimum of two years' experience in an urban setting
- bilingualism in Spanish preferred, but not required

COMPENSATION & BENEFITS

- This position falls on our Instructional [salary scale](#), based on years of prior experience with a range of \$62,500 - \$97,475.
- Additional compensation is awarded to those with advanced degrees or with a Special Education license.
- Why Boston Collegiate? Check out our [Value Proposition](#) to learn more about the benefits of being a staff member.

JOIN OUR TEAM

To formally apply, visit <https://forms.gle/U1knBekeNFFts55u6>. No telephone or email inquiries, please. Boston Collegiate is an equal opportunity employer. Accordingly, we make employment decisions without regard to race, color, religion, national origin, age, gender, gender identity, sexual orientation, veteran status, genetic information, disability or any other classification protected by applicable local, state or federal law. Boston Collegiate is committed to building a supportive and inclusive workplace that reflects the diversity of Boston.